

**LOWER CHICHESTER TOWNSHIP
BOARD OF COMMISSIONERS MEETING
DECEMBER 15, 2025, 7:30 pm**

In addition to attending in person, the public may participate in the meeting by submitting written comments to the Township via US mail or by emailing comments to lowerchitwp@comcast.net on or before December 15, 2025 at 4:00 PM. Any person interested in listening to the meeting by telephone should call the Township at 610-485-1472 and request the call in information.

7:15 CDBG HEARING PRIOR TO REGULAR MEETING:

Board of Commissioners will discuss and receive public comment and conduct a hearing on projects for the use of Community Development Block Grant funds for traffic calming projects on Yates Avenue and Summit Street.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Public Comment on Agenda Items
4. Executive Session, if needed.
 - a. Information session
 - b. Personnel.
 - c. Litigation.
5. Any Board vote needed on any Executive Session items, subject to Solicitor review for form and content.
6. Approval of Minutes
 - a. Approve November 17, 2025 Commissioner's meeting minutes.
7. Payment of the Bills
8. Department Reports (received and filed)
 - a. Treasurer's Report
 - o General ledger and trial balances; bank reconciliations for each account; payroll backup; deposit reports and supporting documentation
 - b. Board of Health Report

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- c. Sewer Report
- d. Recreation Report
- e. Environmental Advisory Committee Report
- f. Fire Police Report
- g. Emergency Report

9. Engineer's Report (Mr. Viscuso – Pennoni) – see next page

10. Solicitor's Report (Mr. Catania) – see next page

11. Old Business

12. New Business

(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)

- a. Vote to accept and file the Tax Collector's November, 2025 Report.
- b. Vote on the approval of the Transfer of \$ _____ from the Tax Fund to the General Fund for November 2025.
- c. Vote to adopt Final 2026 Budget
- d. Vote on 2026 Tax Levy, Trash Fee And Sewer Fee Ordinance.
- e. Vote on 2026 Meeting Schedule.
- f. Vote to move forward with the CDBG application as presented by the Engineer (after public hearing at 7:15).
- g. Vote on Resolution to accept the Sharon Bank proposal dated _____, 2025 for a Tax and Revenue Anticipation Note for taxes collected in the year 2026, in an amount not to exceed \$300,000 and an interest rate of _____% plus costs, subject to Solicitor review for form and content.
- h. Board consideration of Property Maintenance Final Enforcement Notice dated October 14, 2025, issued by M. Pilotti to Owner of Record of 1459 Market Street, the timely filed November 10, 2025 letter from Edward J. Ward requesting an appeal of the Property Maintenance Final Enforcement Notice, and review of Resolution 2025-11 appointing Township Code Enforcement Officer/Building Inspector/Building Code Officer, with Board action if necessary.

13. Public Comments

14. Commissioner Comments

15. Adjournment

Action items Engineer – Pennoni: Per Mr. Viscuso

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- a. Agenda Items as responsible.

Discussion items Engineer – Pennoni:

Report on the status of the following, with vote by Commissioners if necessary:

- a. 18 Morton Ave demolition update
- b. Traffic signal improvements update
- c. Welcome signs and street lights project update

Action items Solicitor Catania: Per Mr. Catania.

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- a. Agenda Items as responsible.

Discussion items Solicitor Catania.

Report on the status of the above, with vote by Commissioners if necessary.

- a. Update on procedure for handicapped parking spaces reserved for a specific vehicle, license plate or other method of designation and board action if necessary.
 - Purple Heart parking
- b. Report on issues concerning volunteer fire companies and board action if necessary.
- c. Discussion of new Haverford Township Ordinance concerning helmets for scooter riders. Report on existing LCT law on scooters. LCT Code of Ordinances, Part Four - Traffic Code, Chapter 440- Operation of Motor Vehicles, Section 440.04 use of Motor Driven Vehicles.
- c. Report on Bedrock Application for Subdivision/Land Development Review received 6/3 from Bedrock, approved at 7/21 meeting and Decision and Resolution were sent to Applicant.
- d. Discussion of cell tower potential sale and discussion of lease interest in surrounding land, and board action if necessary.
- e. 7/16/2025 letter sent to FedEx General Counsel requesting assistance for issue of 911 calls triggered by devices in shipment.
- f. Status update - Link Logistics – Agreements were circulated.

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- g. Report on Delaware County Ordinance establishing a County Human Relations Commission.
- h. Continuing discussion of lack of cooperation of the Delaware County Health Department and request for State intervention.
 - July 24, 2025 L. Werner, Director DCHD, email inviting LCT to meet, DCHD wants an MOU to outline how LCT and DCHD will work together.
 - Delaware County Health Department inability to provide records requested.
 - DEP 5/29 email that they will do portion of mosquito surveillance and Delaware County Health Department will do portion, review effectiveness, testing/treatment methodology should be independently confirmed.
 - No public sharing of testing results.
 - Review of grant application for evidence of County Dept. of Health partial testing of County.
- i. Status update on Declarations of Public Health Emergency caused by unanticipated closure of Crozer Hospital and lack of EMS services in the township.
 - 9/10/2025 email from County that they are continuing their Health Care Disaster Declaration “ related to regional healthcare and emergency medical services to ensure continuity of operations and public safety.”

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